

Changes to TSSA Compliance Standard

January, 2023

Dear Owner / Property Manager:

This letter is to advise of upcoming changes in periodic enforcement at TSSA. Specifically, the following Owner items must be complied with on a periodic inspection, or the elevating device may be removed from service by the TSSA Inspector:

- **SHUT DOWN** - means if the item is deficient and will result in an order for immediate compliance (0 days for the compliance time):
 - Remove the device from service and
 - Repair before putting it back into service.
 - A repair can be done immediately during the maintenance unless it is a reportable incident according to the [Incident Reporting Guidelines](#). Even if it is a reportable incident, a TSSA Supervisor, Incident Management Specialist or Investigator can authorize an immediate repair.
- **REPAIR / REPLACE** - means if the item is deficient and will result in an order with a 14-day time period for compliance:
 - Fix as needed.

Owner

- **REPAIR / REPLACE** - If the license has expired.
- **REPAIR / REPLACE** - If the Director is not notified within 10 days of a license information change.
- **REPAIR / REPLACE** -- If the Maintenance Control Program logbook is not on site, readily available or being maintained with up-to-date data.
- **SHUT-DOWN** - **REPAIR / REPLACE** (Depending on circumstances) – If keys to access the machine room/control room are not kept on site.
- **SHUT-DOWN** - If safe access is not provided to the machine room/control room.
- **SHUT-DOWN** or **REPAIR / REPLACE** (Depending on circumstances) – If the stairway to the machine room/control room is damaged or not secure.
- **SHUT-DOWN** or **REPAIR / REPLACE** (Depending on circumstances) – If the means to access the machine room/control room is damaged.
- **SHUT-DOWN** or **REPAIR / REPLACE** (Depending on circumstances) – If roof access is not properly hinged and/or counterbalanced.
- **SHUT-DOWN** or **REPAIR / REPLACE** (Depending on circumstances) – If the roof access ladder is not secure.
- **SHUT-DOWN** or **REPAIR / REPLACE** (Depending on circumstances) – If there is no means to safely enter the elevator pit.
- **REPAIR / REPLACE** - If machine room electrical boxes are missing covers (non-elevator related equipment).

Note: In some circumstances, orders may be issued where high-risk safety hazards are discovered which are not identified in this standard.

Changes to TSSA Compliance Standard



More details about the new Compliance Standards can be found here:

[TSSA Compliance Standard - Electric Traction Elevators](#)

Other Helpful TSSA Links

1. *Incident Reporting*

[ED-230 Elevating Device Incident Reporting Form r20121130 Fillable.pdf](#)

2. *Elevating Device Ownership Licensing Change*

[ED-09217 Elevating Devices Change of Information.pdf](#)

3. *Owners Elevator Emergency Power Checklist*

[ED-276.18 r1 Elevator Emergency Power Checklist for Owners r1.pdf](#)

4. *Maintenance Checklist for Firefighters' Emergency Operation - Record of Inspection Checks*

[Maintenance Checklist for Firefighters Emergency Operation Record of Inspection Checks.pdf](#)

NEW Training Videos from Delta Elevator

Wondering about *Automatic Operation* versus *Independent Service*, *Emergency Lowering* versus *Emergency Power*, or *Fire Recall Phase I*?

Now available on the Delta Elevator website are training videos for building owners and managers that address many common questions like these. Click on the link to learn more:

[Delta Elevator Training Videos](#)

***If you have any questions about these matters, please contact
your local Delta Elevator branch office.***

<i>London</i>	<i>Kitchener</i>	<i>Mississauga</i>	<i>Markham</i>	<i>Peterborough</i>
519-913-3378	519-744-8613	905-828-4423	289 806-1134	705-775-0037